Full Grade Center

The grade center provides a way for instructors to easily grade students’ work, provide grades and feedback and analyze students’ progress.

A. **Action bar**: Access additional options through Create Column, Create calculated Column, Manage, Reports, Filter and Work Offline.

B. **Grade Information Bar**: Displays information about a column such as, points possible, full assignment name, category, how many students have submitted, number of needs grading and when data was last saved.

C. **Grid/spreadsheet**: Columns, rows, and cells that make up the current view of the Grade Center data.

D. **Scroll bars**: Used to navigate the grade center horizontal and vertically

E. **Icon Legend**: Displays a legend of symbols used in the grade center.

F. **Edit Rows Displayed**: Change the number of rows that appear on the grid.