5505 Guest IP Phone (Cordless)

Turning the Handset On/Off

- Press and hold 📞

Making a Call

- Press 📞 or 🎤 and dial the number OR
- Dial the number and press 📞 or 🎤

NOTE: If the quality of the voice degrades during a call, you are walking out range. The call will drop out of range.

Answering a Call

- Press 📞
  OR
- Press 🎤 for handsfree.

Ending a Call

- Press 📞 to end a call.

Turn the Ringer Off

- Press and hold the * key 📞 *

Muting Your Call

You can mute your handset during a call so your caller no longer hears you.

- Press the Mute key 📞 .
- Press the Mute key 📞 again to unmute the call.

Using the Phonebook

Certain numbers are stored in the Phonebook, such as room service, front desk, and so forth.

1. Press the Phonebook key.
2. Scroll up or down until you reach your selection.
3. Press 📞 to call the person.

Using the Last Number Redial List

The last 10 numbers dialed are stored.

1. Press and hold 📞
2. Scroll up or down until you reach your selection.
3. Press 📞 to dial the number.

Using Speed Dial Keys

Dial keys 1-5 contain speed keys to the front desk, housekeeping and so forth. They match the 5 speed dial keys on the base phone.

- Press and hold one of keys 1-5 on the dial pad.

The number is dialed automatically.

Joining a Call on the Base Station

- Press 📞
- You can join the conversation. Only one handset can join.

Retrieving Messages

- Press the Message key 📞 .

Changing the Handset Volume

- While on a call, press the Volume Control key up.
- Then press up or down to adjust the volume.

Using the Menu

Use the Menu key to set the alarm or adjust the settings of the handset.

- Press the Menu key (see below).
- Scroll down until you reach your selection.
- Press OK. Continue to scroll to the desired setting, and enter the needed information.

Turning the Handset On/Off

- Press and hold 📞

Making a Call

- Press 📞 or 🎤 and dial the number OR
- Dial the number and press 📞 or 🎤

NOTE: If the quality of the voice degrades during a call, you are walking out range. The call will drop out of range.

Answering a Call

- Press 📞
  OR
- Press 🎤 for handsfree.

Ending a Call

- Press 📞 to end a call.

Turn the Ringer Off

- Press and hold the * key 📞 *

Muting Your Call

You can mute your handset during a call so your caller no longer hears you.

- Press the Mute key 📞 .
- Press the Mute key 📞 again to unmute the call.

Using the Phonebook

Certain numbers are stored in the Phonebook, such as room service, front desk, and so forth.

1. Press the Phonebook key.
2. Scroll up or down until you reach your selection.
3. Press 📞 to call the person.

Using the Last Number Redial List

The last 10 numbers dialed are stored.

1. Press and hold 📞
2. Scroll up or down until you reach your selection.
3. Press 📞 to dial the number.

Using Speed Dial Keys

Dial keys 1-5 contain speed keys to the front desk, housekeeping and so forth. They match the 5 speed dial keys on the base phone.

- Press and hold one of keys 1-5 on the dial pad.

The number is dialed automatically.
5505 Guest Room IP Phone

1. PC Port
2. Ringer Volume Slider
3. Speed Dial Keys to Front Desk, Housekeeping, etc.
4. Dial Pad
5. Mute, Message, Speaker, End Call, Line in Use keys
6. Volume Up/Down Key
7. Handset Locator

Making an External Call
- Press and dial the number.
- OR
- Dial the number.

Answering a Call
The base unit and all handsets will ring.
- Press

Ending a Call
- Press to end the call.

Muting a Call
- Press

The caller no longer can hear you. The mute key is lit while muted.
- Press to unmute the call.

Using Speed Dial Keys
- Press one of the five keys above the dial pad to reach the front desk, housekeeping, etc.

Retrieving Messages

Joining a Call on a Handset
When a handset is on a call, the line in use button is lit.
- Press

You can join in on the conversation.

Adjusting the Speaker Volume
- Press repeatedly to raise or lower the speakerphone volume.

Adjusting Ringer Volume
- Slide the switch on the side of the phone to low, medium or high.

Locating Handsets

- Press in the handset pocket.
  All handsets will ring.
- Press on the handset to stop the ringing.
- Press again to stop the