

WVU SEI

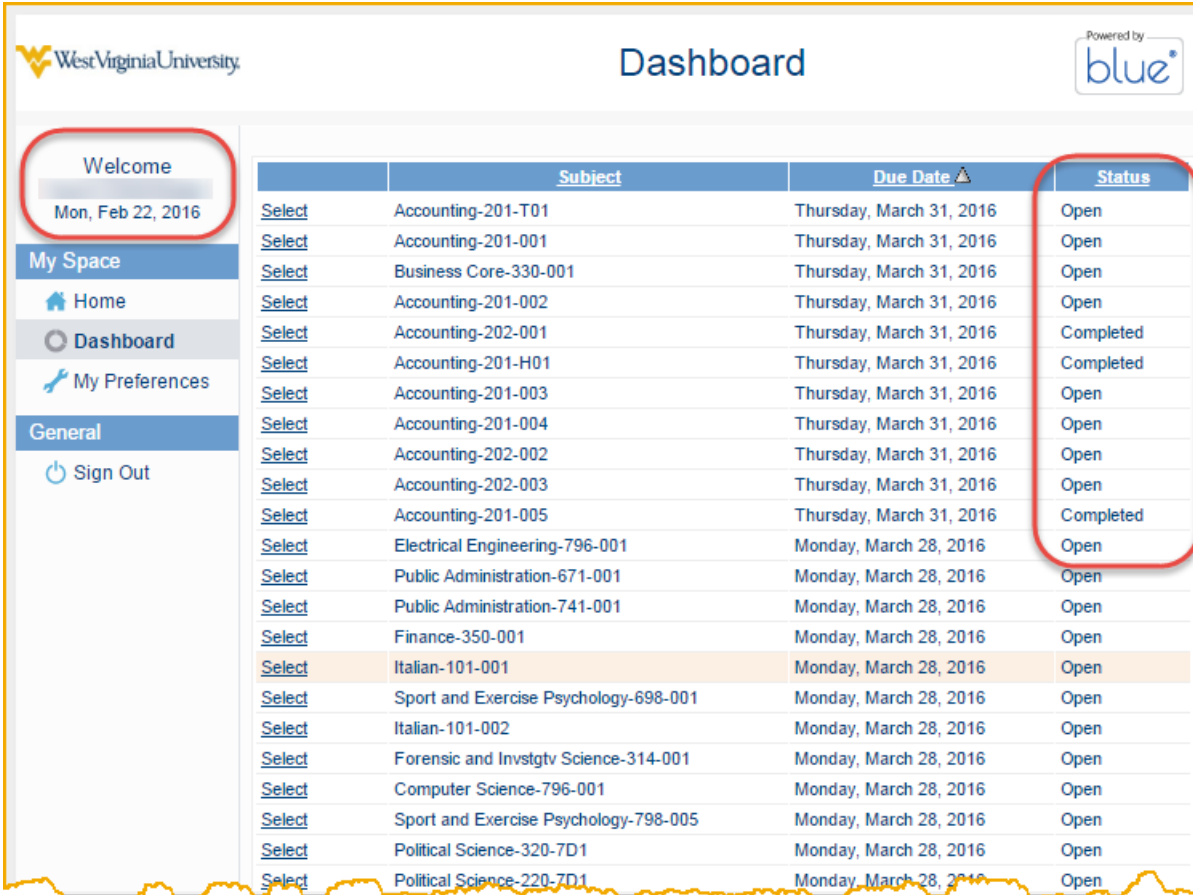
West Virginia University's course evaluation framework includes a set of core institutional questions that appear on all evaluation forms. In addition to institutional questions the instructor may ask questions specific questions about the course and/or the instructor. Some questions may be also be customized to meet the needs of the instructor.

Access SEI from the Web

1. Open a web browser and go to <http://it.wvu.edu/sei>.
2. **Login** using your WVU credentials.
3. Verify the details for accuracy.
4. Your name will appear on the left side of the window.
5. A complete list of all courses you are listed as an instructor will show.

Reminders

- A list of all sections will be displayed.
- Due Dates will vary.
- You must sign out and close the browser to be logged out.
- Only evaluations with an open status need to be scheduled.



The screenshot shows the 'Dashboard' page of the SEI system. The page includes a navigation menu on the left with options like 'Welcome', 'My Space', 'Home', 'Dashboard', 'My Preferences', 'General', and 'Sign Out'. The main content area displays a table of course sections. The table has columns for 'Subject', 'Due Date', and 'Status'. The 'Status' column is highlighted with a red box, showing various statuses such as 'Open' and 'Completed'. The 'Welcome' message and the 'Status' column are also circled in red.

Select	Subject	Due Date	Status
Select	Accounting-201-T01	Thursday, March 31, 2016	Open
Select	Accounting-201-001	Thursday, March 31, 2016	Open
Select	Business Core-330-001	Thursday, March 31, 2016	Open
Select	Accounting-201-002	Thursday, March 31, 2016	Open
Select	Accounting-202-001	Thursday, March 31, 2016	Completed
Select	Accounting-201-H01	Thursday, March 31, 2016	Completed
Select	Accounting-201-003	Thursday, March 31, 2016	Open
Select	Accounting-201-004	Thursday, March 31, 2016	Open
Select	Accounting-202-002	Thursday, March 31, 2016	Open
Select	Accounting-202-003	Thursday, March 31, 2016	Open
Select	Accounting-201-005	Thursday, March 31, 2016	Completed
Select	Electrical Engineering-796-001	Monday, March 28, 2016	Open
Select	Public Administration-671-001	Monday, March 28, 2016	Open
Select	Public Administration-741-001	Monday, March 28, 2016	Open
Select	Finance-350-001	Monday, March 28, 2016	Open
Select	Italian-101-001	Monday, March 28, 2016	Open
Select	Sport and Exercise Psychology-698-001	Monday, March 28, 2016	Open
Select	Italian-101-002	Monday, March 28, 2016	Open
Select	Forensic and Invstgtv Science-314-001	Monday, March 28, 2016	Open
Select	Computer Science-796-001	Monday, March 28, 2016	Open
Select	Sport and Exercise Psychology-798-005	Monday, March 28, 2016	Open
Select	Political Science-320-7D1	Monday, March 28, 2016	Open
Select	Political Science-220-7D1	Monday, March 28, 2016	Open