Shopping in WVUBUY

1. In the search box at the top of the WVUBUY home page, enter an item in the text field and then click the Go button.

   ![Search Box]

2. You can narrow your search results by either filtering your results, using the left-hand Filter Results column on the search results page, or clicking advanced search link below the simple search box.

3. When you find an item you would like to order, click the Order from Supplier link.

   ![Order from Supplier]

4. You will then be taken to the supplier's website. Type the number of items you would like to purchase into the Quantity field, and then click the Add to Cart button.

   ![Add to Cart]

5. You will then be taken to a page with verification that the item has been added to your shopping cart. Click the Check Out button, then click Continue. Back on the WVUBUY website, you can name your cart, continue shopping, or proceed to checkout.

   ![Shopping Cart]