Information Technology Governance Committee Charter

The Information Technology Governance Committees (formerly referred to as AAIMS) are a group of committees that are composed of individuals representing all facets of the University who are interested in and/or responsible for the operation, maintenance, or upgrade of information systems, and for policies relating to information technology and information security. The goals of the committee structure are to:

- Develop, review, approve, and enforce policies, standards, and procedures relating to information technology and information security
- Review, approve, prioritize, and monitor all projects with an information technology and/or information security component
- Maintain a single repository of documentation relating to information technology and information security projects
- Develop and support strategic goals for information technology and information security
- Communicate information relating to information technology and information security projects, policies, standards, and enhancements

Representation on these committees may not be delegated in the absence of the appointed person unless approved by the committee chair.

The Chief Technology Officer in the Office of Information Technology is charged with supporting the processes and functions of and maintaining documentation for all of the IT Governance Committees through the Project Management Office.

IT Oversight Committee

Charge
This committee will meet every other month (January, March, May, July, September, and November) to discuss and make decisions relating to the topics identified below. Urgent issues may be dealt with via email or additional meetings may be scheduled as needed.

- Defining strategic goals and priorities related to information technology and information security
- Approving and enforcing information technology and information security standards, policies, and procedures
- Addressing strategic, policy, standard, or project-related issues that cannot be handled within the sub committees
- Defining project and portfolio status reporting requirements and metrics for measuring performance
- Identifying and charging sub-committees as appropriate to complete overall committee charge
Membership

- Senior Associate Provost (Chair)
- Vice President for Administration and Finance (Vice Chair)
- Chief of Staff
- Provost
- Associate Provost for Information Technology and CIO
- Vice President for University Advancement and Marketing
- Vice President for Student Affairs
- Vice President for Legal Affairs
- Assistant Vice President for Information Technology, Health Sciences Center
- Vice President for Research and Economic Development
- Vice President for Human Resources
- Director of Internal Audit (non-voting member)
- Chief Technology Officer (non-voting member)

Approved:

Chair, Information Technology Oversight Committee Date